



SWATHI COLLEGE OF PHARMACY

(Approved by P.C.I., New Delhi, Govt. of A.P., Affiliated to J.N.T.U.A, Anantapur)

Accredited with Grade "A" by NAAC & An ISO 9001:2015 Certified Institution

KANUPURU BIT – I, VENKATACHALAM (P&M), SPSR NELLORE DISTRICT, ANDHRA PRADESH, INDIA – 524 320

EMAIL: principal.9n@jntua.ac.in; swathicollegeofpharmacy9n@gmail.com

Contact: +91-8008 100003; +91-73308 50606; +91-90326 40301

Website: www.pharmacy.swathicolleges.ac.in

CIRCULAR

SCP/IQAC/2024-25/Meeting 16

Date: 10-06-2025

This is to inform all the members IQAC committee that a meeting will be scheduled in board room on - 15-06-2025 at 3.00 PM, to discuss the following points.

Agenda

- An overview of the Academic year 2024-25
- Preparation of Annual Quality Assurance report (AQAR) for the academic year 2024-25 in compliance with NAAC guidelines
- Discuss about the requirements for the autonomous status of the institute
- Planning of the upgradation of laboratories and class rooms
- Requirement of the chemicals, instruments, apparatus, books and stationeries
- Academic planning for the session 2025-26
- Organizing alumni talks, FDPs/seminars/conferences/ workshops, guest lectures, VAC programs, Capability enhancement programs and add on courses.
- Any points with permission of chair.



Chairperson

Copy to,

1. The Principal
2. All HODs
3. IQAC Members
4. All College academic committee members
5. File



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Minutes of Meeting - IQAC Meeting No. 16

Following members were present for the meeting in Board room of Swathi College of Pharmacy on 15-06-2025 at 2.00 pm under the Chairmanship of Prof. Dr M. Gobinath

S. No	Name	Signature
1	Prof. Dr M. Gobinath	
2	Dr.S. Nivedhitha	
3	Dr. T. Sri Krishna	
4	Sri. K Sassidhar Reddy	
5	Dr. B. Kumar	
6	Mr. Ch. Venku Reddy	
7	Dr. K. Surendra	
8	Mr. C. Pradeep Kumar	
9	Mr. K. Sunil Kumar	
10	Mr. V. V. Krishna Reddy	
11	Mr. R. Narayana	
12	Mr. N. Gunasekhar	
13	Ms.T. Anu	
14	Dr Sravan Reddy	
15	Ms. M. Keerthi Reddy	
16	Dr.N. Muthurani	
17	Mrs. R. Anandhalakshmi	

Mr. T. Sri Krishna welcomes the Chairperson and all other Hon'ble IQAC members and the following points were discussed during the meeting.

Agenda1: An overview of the Academic year 2024-25.

IQAC co-ordinator reviewed and discussed the minutes of the previous meetings and provided an overview on IQAC activities of the academic year 2024-25.

Agenda 2: Preparation of Annual Quality Assurance report (AQAR) for the academic year 2024-25 in compliance with NAAC guidelines.

IQAC co-ordinator shared a draft of the AQAR report and outlined plans for quality improvement of the institution.



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Agenda 3: Discuss about the requirements for the autonomous status of the Institute

The Principal has given an overview about the progress and development of the institute. She outlined the formation of various academic committees to ensure the efficient execution of curricular, co-curricular and extra-curricular activities. Briefed about the importance of quality publications which helps NIRF and other accreditation process and helps to get funds.

Agenda 4: Planning of the upgradation of laboratories and class rooms

A discussion was held regarding the upgradation of analysis and pharmaceuticals laboratories and classrooms through the procurement of equipment, instruments, and the implementation of ICT-enabled facilities.

Agenda 5: Requirement of the chemicals, instruments, apparatus, books and stationeries

Discussions on requirements for chemicals, books and reviewed quotations for instruments, approved equipment procurement was made for the academic year 2025-26.

Agenda 6: Academic planning for the session 2025-26

Academic planning for the session 2025-26 was made and staff are instructed to prepare lesson plan as per the plan.

Agenda 7: Organizing alumni talks, FDPs/seminars/conferences/ workshops, guest lectures, VAC programs, Capability enhancement programs and add on courses

Committee members discussed about organising the conferences, seminars, workshops, VAC and capability enhanced programs in the academic year as per the calendar.

Agenda 8: Any other points with permission of chair

As there were no points to discuss meeting was concluded with vote of thanks to all the members.



Chairperson