



# SWATHI COLLEGE OF PHARMACY

(Approved by A.I.C.T.E. & P.C.I., New Delhi, Govt. of A.P., Affiliated to J.N.T. University, Anantapur)

An ISO 9001:2015 Certified Institution

KANUPURU BIT – I, VENKATACHALAM (P&M), SPSR NELLORE DISTRICT, ANDHRA PRADESH, INDIA – 524 320

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Contact: +91-73308 50606; +91-90326 40301

Website: [www.swathicollegeofpharmacy.org](http://www.swathicollegeofpharmacy.org)

## CIRCULAR

SCP/IQAC/2022-23/Meeting 5

Date: 14-09-2022

This is to inform all the members IQAC committee that a meeting will be scheduled in board room on - 14-09-2022 at 3.00 PM, to discuss the following points.

### Agenda

- Performance of various committees and cells
- Academic Calendar
- Past Academic audit reports
- Admission and Placement Strategies and Plan
- Stakeholder suggestions
- General discussions
- Any other point by the permission of the chair



Chairperson

Copy to,

1. The Principal
2. All HODs
3. IQAC Members
4. All College academic committee members
5. File



Dr. S. Nivedhitha, M.Pharm.,PHD.,MHRM.

Professor & Principal

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Venkatachalam P.O. & (M),  
NELLORE Dist. A.P-524320



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## Minutes of Meeting - IQAC Meeting No. 5

Following members were present for the meeting in Board room of Swathi College of Pharmacy on 14-08-2022 at 3.00 pm under the chairmanship of Prof.Dr.M.Gobinath.

S. No	Position	Name	Signature
1	Chairperson	Prof. Dr. M. Gobinath	
2	Convener	Dr.S. Nivedhitha	
3	One member from management	Sri. K Sassidhar Reddy	
4	Three to eight teachers	Mr. Ch. Venku Reddy	
5		Dr. K. Murali Krishna	
6		Mrs.MD.Mubarakunnisa	
7		Mr A Mohanakrishna	
8	A Senior Administrative officer	Mr.V.V. Krishna Reddy	
9		Mr.R. Narayana	
10	Parent Representative	Mr. N. Gunasekhar	
11	Student Representative	Ms.Sk.Sheerin	
12	Member from Industry	Dr Sravan Reddy	
13	Members from Alumni	Ms. M. Keerthi Reddy	
14		Mr. N. Muneendra	
15	IQAC Coordinator	Dr.Sk. Shahul Hussain	
16	Member from Employer	Mrs R Anandhalakshmi	

Dr.Sk. Shahul Hussain welcomes the Chairperson and all other Hon'ble IQAC members.

### Agenda 1: Performance of various committees and cells

Performances of different committees and cells are viewed for making improvements in the standards of various academic activities. All the departments submitted their intent and goals for the upcoming academic session along with proposals for the events

### Agenda 2: Academic calendar

As per JNTUA University, the schedule for the commencement of examinations like Semester Exams, Internal Assessments, Final year Project Review are allotted. Class committee meetings dates for all the semesters are formulated and circulated. Workshops, Guest lectures and seminars are planned for the departments and finalized.

### Agenda 3: Past Academic audit reports

Planned the academic internal audit and the corrective actions taken reports for the previous semester was elaborately discussed. New methodology of improvements is identified in all

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the departments. Different techniques are discussed to inculcate quality in the course delivery and course outcome attainment.

#### **Agenda 4: Admission and Placement Strategies and Plan**

With the help of industrial HRs, different mode of counsel for career development programmes and higher studies are preplanned for the final year students. Predetermined to conduct placement training classes for pre-final year students to improve their soft skills. Decision made to conduct workshop about the prospect of Pharmacy as their career .

#### **Agenda 5: Stakeholder Suggestions**

Feedback obtained from the Professionals, Students, Faculty, Alumni and Employers are analysed and necessary steps are taken to overcome the flaws.

#### **Agenda 6: General Discussions**

General discussions are made for the improvement of results and execution of admission and placement plans.

#### **Agenda 7: Any other point by the permission of the chair**

As there were no additional points meeting was adjourned with vote of thanks proposed by  
Dr. Sk Shahul Hussain

  
CHAIRPERSON



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