



SWATHI COLLEGE OF PHARMACY

(Approved by A.I.C.T.E. & P.C.I., New Delhi, Govt. of A.P., Affiliated to J.N.T. University, Anantapur)

An ISO 9001:2015 Certified Institution

KANUPURU BIT – I, VENKATACHALAM (P&M), SPSR NELLORE DISTRICT, ANDHRA PRADESH, INDIA – 524 320

EMAIL: principal.9n@jntua.ac.in; swathicollegeofpharmacy9n@gmail.com

Contact: +91-73308 50606; +91-90326 40301

Website: www.swathicollegeofpharmacy.org

Minutes of Meeting - IQAC Meeting No. 2

Following members were present for the meeting in Board room of Swathi College of Pharmacy on 17-12-2021 at 11.00 am under the chairmanship of Principal Dr.S.Nivedhitha.

S. No	Position	Name	Signature
1	Chairperson	Dr.S. Nivedhitha	
2	One member from management	Sri. K Sassidhar Reddy	
3	Three to eight teachers	Dr. C. Madhavi Latha	
4		Mr. Ch. Venku Reddy	
5		Dr. K. Murali Krishna	
6		Mrs. MD. Mubarakunnisa	
7	Mr A Mohanakrishna		
8	A Senior Administrative officer	Mr.V.V. Krishna Reddy	
9		Mr.R. Narayana	
10	Parent Representative	Mr. N. Gunasekhar	
11	Student Representative	Ms. S. Bhavani Bai	
12	Member from Industry	Dr Shraavan Reddy	
13	Members from Alumni	Ms. M. Keerthi Reddy	
14		Mr.N. Muneendra	
15	IQAC Coordinator	Dr Sk Shahul Hussain	
16	Member from Employer	Mrs R Anandhalakshmi	

Dr Sk Shahul Hussain welcomes the Chairperson and all other Hon'ble IQAC members.

Agenda 1: Approvals of minutes of last IQAC meeting

Dr. S.Nivedhitha welcomed all Hon. Members of IQAC. She has taken review of last IQAC meeting. With the consent of all members, minutes of last meeting were confirmed.

Agenda 2: Review of teaching learning activities

A brief review was taken on the teaching learning activities and the syllabus completion status. Discussions on the initiatives taken for the implementation of outcome based education system wherein the focus was on the overall development of students. Suggestions on crucial analysis of mentor mentee meeting through which we can identify the opportunities and challenges in the coaching of candidate. Discussion on the result analysis of internal examinations, continuous assessment and the schedule of semester examinations for all years.

Agenda 3: Research and placement activities

Dr. S. Nivedhitha, M.Pharm.,PHD.,MHRM.
Professor & Principal
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Venkatachalam P.O. & (M),
NELLORE Dist. A.P-524320



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Research committee formed to initiate research related activities in the college which should benefit both students and faculties. All departments are encouraged for hosting international, national conferences. Suggestions are made to arrange a speakers' corner for encouraging faculty members and students to involve in research activities. The team decided to conduct workshops on research methodology every semester.

Agenda 4: Focus on co-curricular and extracurricular activities for holistic development of students

Discussions were made on the value added course and the add on courses to be added in the this academic year for the freshers, wherein faculty members contributed in design of the syllabus, course outcomes and mode of examination. Discussion on the possible topics or syllabus of add on course in HOD coordinator meeting followed by briefing to faculty about those discussions in Staff meeting. Discussions about the expert sessions, training session and industrial visit arranged in passing semester and also discussed about the future plan for overall development of students. Suggestions on arranging offline mock interviews for the final year students so that they can be prepared about the dos and don'ts in interview. Chairperson instructed Training and placement cell in charge to follow the plan.

Agenda 5: Suggestion for TLP improvement

The teachers are required to take up some innovative methods for teaching and plans for implementing those has to be submitted by each one of them in their respective departments. The team suggested organizing a seminar on new teaching techniques. Suggestions given for the focus on future plans for better communication and administration designing system.

Agenda 6: Review on feedback response from various stakeholders

Last academic year and this year's results are compared and discussions are made to take the necessary steps for the improvement. Reviewed the report on students feedback on faculty and other stakeholders feedback are analyzed.

Agenda 7 :Any other point by the permission of the chair

As there were no additional points meeting was adjourned with vote of thanks proposed by Dr Sk Shahul Hussain.

Chairperson

Dr. S. Nivedhitha, M.Pharm.,PHD.,MHRM.

Professor & Principal

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CIRCULAR

SCP/IQAC/2021-22/Meeting 1

Date: 06-09-2021

This is to inform all the members IQAC committee that a meeting will be scheduled in board room on 06-09-2021 at 3.00 PM, to discuss the following points.

Agenda:

- Constitution of IQAC
- Roles and responsibilities of IQAC members
- Any other point by the permission of the chair

Chairperson

Copy to,

All College committee members

File

Dr. S. Nivedhitha, M.Pharm., PHD., MHRM.

Professor & Principal

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