



SWATHI COLLEGE OF PHARMACY

(Approved by A.I.C.T.E. & P.C.I., New Delhi, Govt. of A.P., Affiliated to J.N.T. University, Anantapur)

An ISO 9001:2015 Certified Institution

KANUPURU BIT – I, VENKATACHALAM (P&M), SPSR NELLORE DISTRICT, ANDHRA PRADESH, INDIA – 524 320

EMAIL: principal.9n@jntua.ac.in; director@swathicolleges.ac.in

Contact: +91-8008 100003; +91-73308 50606

Website: <https://pharmacy.swathicolleges.ac.in>

CIRCULAR

SCP/IQAC/2023-24/Meeting 10

Date: 06-12-2023

This is to inform all the members IQAC committee that a meeting will be scheduled in board room on - 06-12-2023 at 4.00 PM, to discuss the following points.

Agenda

- Discussion about General Ambience
- Discussion about Seminars, FDPS, VAC, AOC and CEP programme conducted.
- Discussion regarding the programs conducted in NSS
- Discussion regarding publications and funding
- To discuss the result analysis
- To maintain academic and other records.
- To discuss regarding green audit
- Any points with permission of chair.


Chairperson

Copy to,

1. The Principal
2. All HODs
3. IQAC Members
4. All College academic committee members
5. File



Dr. S. Nivedhitha, M.Pharm., PHD., MHRM.
Professor & Principal
SWATHI COLLEGE OF PHARMACY
Venkatachalam P.O. & (M),
NELLORE Dist. A.P-524320



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Minutes of Meeting - IQAC Meeting No. 10

Following members were present for the meeting in Board room of Swathi College of Pharmacy on 06-12-2023 at 4.00 PM under the chairmanship of Prof. Dr.M.Gobinath

S. No	Position	Name	Signature
1	Chairperson	Prof. Dr M. Gobinath	
2	Convener	Dr.S. Nivedhitha	
3	One member from management	Sri. K Sassidhar Reddy	
4	Three to eight teachers	Dr. B. Kumar	
5		Mr. Ch. Venku Reddy	
6		Dr. K. Surendra	
7		Mrs.MD. Mubarakunnisa	
8		Mr. C Pradeep Kumar	
9	A Senior Administrative officer	Mr.V.V. Krishna Reddy	
10		Mr.R. Narayana	
11	Parent Representative	Mr. N. Gunasekhar	
12	Student Representative	Ms. Sk. Sheerin	
13	Member from Industry	Dr Sravan Reddy	
14	Members from Alumni	Ms. M. Keerthi Reddy	
15		Dr.N. Muthurani	
16	IQAC Coordinator	Mr.T.Srikrishna	
17	Member from Employer	Mrs R Anandhalakshmi	

Mr. T.Sri Krishna welcomes the Chairperson and all other Hon'ble IQAC members.

Agenda 1: General Ambience

It was informed that to keep campus clean and green to maintain cleanness in class rooms and laboratories. Teachers in charge are allotted for each floor for this activity.

Agenda 2: Discussion about Seminars, FDPs, VAC, AOC and CEP programme conducted

Discussions regarding the conduction of seminars, FDPs, VAC, AOC, CEP programmes were noted. Concern coordinators are instructed to update the programmes.

Agenda 3: Discussion regarding the programs conducted in NSS

Various events organized by NSS, The relevant letters and reports have been submitted to IQAC for reference.

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Agenda 4: Discussion regarding publications and funding

Staff members are motivated to publish more research papers and apply for funding.

The Chairperson appreciated the staff members for the publications so far.

Agenda 5: To discuss the result analysis

The results for the year 2022-23 was discussed and the report was submitted . It is instructed

That all the staff members should give more care to the students who are less in internal marks.

Agenda 6: To maintain academic and other records.

All the staff members are practising to maintain lesson and session plan, sessional records and records of extracurricular and co-curricular activities. However all the staff were informed to submit all the reports to IQAC committee as soon as the academic year is completed.

Agenda 7: To discuss regarding green audit

Green audit reports for the year 2023-24 was handed to the Chairman. All the members went through the report and expressed satisfaction and suggestions were given.

Agenda 8 :Any other point by the permission of the chair

As there were no additional points meeting was adjourned with vote of thanks


Chairperson



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